



AGM

**Held on Wednesday 14th September 2019
in Ugborough Village Hall**

Present:

Committee - Sarah Scanlon (Chair), Val Holman (Secretary), Vici Hemmings (Volunteers Co-ordinator)

Others:

Mike Holman, Flo Crossman, Kay Hart, Phil Hart, Lesley Goldsmith, Jennie Bolton, Kate Brampton, Michael Bolton, Tom Holway, Juliet Collis, Yvonne Annear, Sue Stewart

Apologies:

Clive Hart (Treasurer), Chris Weaving, Jenny Weaving.

Sarah (Chair) opened the meeting by thanking those present for attending, and gave the following report:

It has been another busy year at USS and looking through the report I read to you last year, I am pleased to say that not a lot has changed. We are still enjoying and using USS as a place to meet and connect. The ethos of Ugborough Sustainable has continued with many producers wanting to be a part of this vibrant and busy event. The public keep pouring in to purchase artisan products or just to meet up with friends and we are still raising money for local charities on the bring and buy stall. We have also recently been a springboard for discussions about making Ugborough more sustainable.

We are so lucky to have a group of people who genuinely care about USS and show it through helping to set up the hall in the morning and at close of the day. Many hands definitely make light work and I want to take this opportunity to say thank you very much to all those who help out. Without Kate Brampton we would not have a Bring and Buy stall. Her kind and generous personality allows USS to store the items in her house in between each Sustainable. She sorts out the goods and takes surplus to charity shops to allow more people to benefit from your generosity with the donations. Thank you so much Kate. You have made a very large difference to so many people.

There would be no USS if we didn't have a café, this draws people in and creates a social space for catching up and meeting friends. I would like to thank the members of our community who work so hard in the background to make sure that we have refreshments. A round of applause to Jenny, Kate, Anne, Heather, Helena and Vici. For the past year Graham has been turning up each week providing an opportunity for people to go green with their refuse bags and has donated the profit to the USS funds for charity. Our thanks go out to him

for this commitment. He has also encouraged others to think about the sustainable future of our planet. Faith Matthews has used USS as a vehicle for her Sustainable Ugborough launch. This will involve different groups of people actively doing something positive within the local community and we wish her and the team success and look forward to seeing results.

After 4 years of being Chair of USS and a growing family to spend time with, I intend to step down as Chairperson when a replacement can be found. I will still be a very active member of the USS producers' team and will always be here to support others and helping (as so many other people do) with the potluck suppers and other events organised. But before I disappear, I would like to thank Angela for all the wonderful posts she has placed on Twitter, Val for being such a wonderfully organised, level headed and efficient secretary, Vici for always being here to open up, organise the café tables and update the website, Helena for getting the kitchen ready every Saturday before start of service and Clive for the excellent job he has done as Treasurer. You cannot get anything past him without doing it in triplicate!! Special thanks also to Henry Slade for helping set up the hall before USS.

In the absence of Clive (Treasurer), Sarah gave a report:

The Annual Accounts are available (attached to this report). Salient points:

USS funds, excluding Bring & Buy

Brought forward	£1411.24
Income	<u>£1634.40</u>
	£3045.64
Expenditure	<u>£1353.74</u>
	£280.66
Carried Forward	£1691.90

Donations given from Bring & Buy

Shoe Box Appeal	£96.86
OP Xmas Lunch & vouchers	£200.00
New Tablecloths	£218.53
Earmarked for Citizens Advice	£177.59 ** Sept donations to be added
Earmarked for First Responders	£177.59 ** Sept donations to be added
Earmarked for OP Lunch 2019	£86.86

Donations from USS Funds

Tuesday Luncheon Club (TLC)	£51.05
Microwave & Brackets for V Hall	£155.99
New Tablecloths	£42.97

Stallholder takings for the year was up by more than £3,500 on last year, at approximately £22,413.92

Election of Committee:

Sarah wants to step down as Chair and asked if there was a volunteer who would take on the Chair role. Nobody came forward. Sarah said she will continue as Chair until another person takes over. Proposed by Vici, seconded by Kate.

Clive is resigning as Treasurer. There were 2 nominations to take over, Phil Hart and Juliet Collis. The nominees were asked to leave the room while those present voted. Juliet was voted in by a show of hands (7 votes to 3 votes).

Val is happy to continue as Secretary. Proposed by Sarah, seconded by Yvonne

Vici is happy to continue as Volunteers Co-ordinator. Proposed by Kate, seconded by Phil.

Any Other Business:

- Our Constitution has recently been looked into after 6 years in existence. We operate as an Unincorporated Community Association, ie as facilitators for USS
- It is the producers own responsibility to have liability insurance if they so wish
- Eric Cowsill is checking the Constitution
- Sue Stewart said it was important to be careful about allergens in food
- Food Hygiene certificates can be found online at a cost of approx £20, and food producers will be encouraged and helped to obtain one, if they don't already have a certificate
- Sarah has produced an Allergens Chart which will be given to all new producers
- Kate pointed out that ingredients needed to be shown on any food produced for consumption in the village hall for insurance purposes, ie for Pot Luck Suppers

Open Forum:

- Vici gave a vote of thanks to Sarah for her work to date, and for agreeing to stay until a replacement is found. She was given a round of applause by the meeting
- Sue Stewart wanted to thank the committee for facilitating USS, and said she loved coming along on Saturdays

Next Committee meeting:

There was a brief committee get together after the AGM, and we will meet again on Thursday 4th October at 4.00pm at Sarah's house

Next AGM will be held in September 2020.